

MANDATORY DISCLOSURE

1. Name of the Institution

ASHAA KIRANN INSTITUTE OF TECHNOLOGY & MANAGEMENT (AKITM)

Old Name of Institution: Ashaa Kirann Engineering School (AKES)

Address of the Institution

At/PO: Palaspur
PS: Chandaka
Bhubaneswar, Khordha
Odisha – 752054

Contact Details

Phone Number: 9937102759
Email: ashaakirannengineeringschool@gmail.com
Website: www.akesbbsr.org

Year of Establishment

2025

AICTE Details

Permanent ID: 1-44753591853
Application ID: 1-46284988873

2. Name and Address of the Trust

Name of the Trust

ASHAA KIRANN WELFARE EDUCATIONAL AND CHARITABLE TRUST

Address

At/PO: Palaspur PS: Chandaka Bhubaneswar, Khordha ,Odisha – 752054

Governing Body Members

Sl. No.	Name	Designation
1	Sahenaj Perwin	Chairperson
2	Abdul Mutalib Khan	Secretary
3	Nusrat Khan	Trustee

3. Name and Address of the Principal/Director

Name

Dr. Sipra Karmakar

1. GOVERNING BODY

Sl. No.	Name	Designation
01	Ms. Sahenaj Perwin	Chairperson
02	Mr. Abdul Mutalib Khan	Secretary
03	Ms. Nusrat Khan	Trustee
04	Dr. Sipra Karmakar	Principal

2. STUDENT GRIEVANCE REDRESSAL COMMITTEE (SGRC)

Sl. No.	Name	Position
01	Dr. Purnima Pattnaik	Chairperson
02	Mrs. Aruna Lima	Convener
03	Miss. Afrin Naaz	Member
04	Mr. Jiten Kumar Sabar	Member
05	Mr. Naresh Behera	Member
06	Dr. Soudamini Panda	Member
07		Student Representative

3. SC/ST COMMITTEE

Sl. No.	Name	Position
01	Dr. Sipra Karmakar	Chairman of the Committee
02	Dr. Soudamini Panda	Member
03	Mr. Sudhasisa Baral	Member
04	Mrs. Aruna Lima	Member
05	Mr. Jiten Kumar Sabar	Member
06		Member (Student)
07		Member (Student)

4. ANTI-RAGGING COMMITTEE

Sl. No.	Name	Position
01	Dr. Sipra Karmakar	Chairman -Convener
02	Miss. Laxmipriya Pani	Co -Convener
03	Dr. Soudamini Panda	Member
04	Mr. Sudhasis Baral	Member
05	Mr. Pradyumna Subudhi	Member
06	Mr. Radhakanta Sahu	Member Ex-Officio
07	Miss. Murchhana Subudhi	Member
08	Miss. Madhusmita Das	Member
09	Mr. Manoj Kumar Sahoo	Member Ex-Officio
10		<i>Parent-Representative</i>
11		<i>Student-Representative</i>
12		<i>Student-Representative</i>
13		<i>Student-Representative</i>

5. ANTI-RAGGING SQUAD

Sl. No.	Name	Position
01	Mr. Sudhasisa Baral	Convener
02	Miss. Laxmipriya Pani	Co- Convener
03	Miss. Afrin Naaz	Member
04	Mrs. Aruna Iima	Member
05	Mr. Naresh Behera	Member
06	Mr. Jiten Kumar Sabar	Member

6. INTERNAL COMPLAINTS COMMITTEE (ICC)

Sl. No.	Name	Designation	Position
01	Dr. Sipra Karmakar	Professor	Principal
02	Mr. Naresh Behera	Assistant Professor	Member
03	Dr. Purnima Pattnaik	Assoc. Professor	Member
04	Miss. Madhusmita Das	Librarian	Member
05	Mr. Dhaneswar Majhi	A.O	Member
06	Miss. Laxmipriya Pradhan	Hostel Warden-Girls'	Member
07	Mr. Bikash Kumar Rout	Hostel Warden-Boys'	Member
08	Mrs. Kalyani Panigrahi	Advocate	Member
09		Student	Student Representative
10		Student	Student Representative

7. WOMEN EMPOWERMENT CELL

Sl. No.	Name	Position
01	Dr. Sipra Karmakar	Chair-Person
02	Miss. Laxmipriya Pradhan	Member
03	Dr. Purnima Pattnaik	Member
04	Miss. Madhusmita Das	Member

8. INTERNAL QUALITY ASSURANCE CELL (IQAC)

Sl. No.	Name	Position
01	Dr. Purnima Pattnaik	Chairperson
02	Dr. Sipra Karmakar	IQAC Coordinator
03	Miss. Laxmipriya Pani	Member
04	Dr. Soudamini Panda	Member
05	Mr. Sudhasis Baral	Member
06	Mr. Biswajit Samantaray	Industry Representative
07		Alumni Representative
08		Student Representative

9. PLACEMENT & TRAINING COMMITTEE

Sl. No.	Name	Position
01	Dr. Sipra Karmakar	Chairperson
02	Miss. Laxmipriya Pani	Training & Placement Coordinator
03	Dr. Soudamini Panda	Member
04	Mr. Sudhasis Baral	Member

10. Library Details

- **Total Number of Titles:** 113
- **Total Number of Volumes/Books:** 1,700 Nos.
- **Reference Books:** Available
- **Journals & Magazines:** Available
- **Digital Library Facility:** Available
- **Reading Room Facility:** Available

INFRASTRUCTURE DETAILS

Ashaa Kirann Institute of Technology & Management (AKITM)

At/PO-Palaspur, PS-Chandaka, Bhubaneswar, Khordha, Odisha – 752054

Sl. No.	Particulars	Details
1	Total Campus Area	1.295 Acres (Approx.)
2	Administrative Block	Available
3	Academic Block	Available
4	Classrooms	10
5	Tutorial Rooms	02
6	Seminar Hall	01
7	Conference Room	01
8	Computer Laboratories	02
9	Civil Engineering Laboratory	01
10	Electrical Engineering Laboratory	01
11	Mechanical Engineering Workshop/Laboratory	01
12	Mining Engineering Laboratory	01
13	Industrial Safety Laboratory	01
14	MBA Smart Classroom	01
15	Central Library	01
16	Total Book Titles	113
17	Total Books/Volumes	1,700 Nos.
18	Reading Room	Available
19	Digital Library	Available
20	Internet Facility	Available

Sl. No.	Particulars	Details
21	Computer Systems	120 Nos.
22	Wi-Fi Campus	Available
23	Language Lab	Available
24	Training & Placement Cell	Available
25	Examination Cell	Available
26	Principal's Chamber	Available
27	Faculty Rooms	Available
28	Common Room (Boys)	Available
29	Common Room (Girls)	Available
30	Drinking Water Facility	Available
31	Power Backup (DG Set)	Available
32	CCTV Surveillance	Available
33	First Aid & Medical Facility	Available
34	Canteen Facility	Available
35	Transport Facility	Available
36	Parking Facility	Available
37	Indoor Games Facility	Available
38	Outdoor Sports Facility	Available
39	NSS Unit	Available
40	Barrier-Free Environment for Differently Abled	Available

Laboratory Facilities

Department	Laboratory/Workshop
Civil Engineering	Surveying Lab, Material Testing Lab
Computer Science & Engineering	Programming Lab, Networking Lab, Hardware Lab
Electrical Engineering	Electrical Machines Lab, Power Electronics Lab
Mechanical Engineering	Workshop Practice, Thermal Engineering Lab
Mining Engineering	Mine Survey Lab, Mine Safety Lab
Industrial Safety	Safety Engineering Lab
MBA	Computer Lab, Communication & Soft Skills Lab

Faculty Details (PG Level-MBA Prog.)

Name	Qualification	Designation	Date of Joining	Appointment Type
Dr. Sipra Karmakar	Ph.D	Principal / Professor	11.05.2026	Regular
Dr. Soudamini Panda	Ph.D	Asso. Professor	08.04.2026	Regular
Dr. Purnima Pattnaik	Ph.D	Asso. Professor	08.04.2026	Regular
Mr. Jiten Kumar Sabar	MBA	Asst. Professor	02.03.2026	Regular
Mr. Sudhasisa Baral	MBA	Asst. Professor	02.03.2026	Regular
Miss. Laxmipriya Pani	MBA	Asst. Professor	02.03.2026	Regular
Mr. Naresh Behera	M -COM	Asst. Professor	02.03.2026	Regular
Miss. Afrin Naaz	MBA	Asst. Professor	02.03.2026	Regular
Mrs. Aruna Lima	MA-PMIR	Asst. Professor	02.03.2026	Regular

Procedure – MBA Programme

Ashaa Kirann Institute of Technology & Management

Admission Procedure

All admissions to the MBA Programme are made in accordance with the guidelines of the Government of Odisha, AICTE, and the affiliating University. Admissions are based on merit obtained in recognized national/state-level entrance examinations such as CAT, MAT, XAT, CMAT, ATMA, OJEE, or any other examination approved by the competent authority.

For further details, the following websites may be visited:

- Website: <https://ojee.nic.in>
- Website: <https://aicte-india.org>
- Website: <https://www.bput.ac.in> (if affiliated to BPUT) / University website as applicable

Admission shall be governed by the Information Brochure of OJEE, University Regulations, and AICTE Norms as amended from time to time.

Number of Seats Allotted

The intake capacity and allocation of seats shall be as approved by AICTE and the affiliating University. Admission to seats shall be made through OJEE Counseling and other approved admission procedures as per Government and University norms.

Calendar for Admission Against Management/Vacant Seats

Last Date of Request for Applications

As per the schedule notified by OJEE, the affiliating University, and competent authorities.

Last Date of Submission of Applications

As per the schedule notified by OJEE, the affiliating University, and competent authorities.

Dates for Announcing Final Results

As per the schedule notified by OJEE and the affiliating University.

Release of Admission List

(Main List and Waiting List shall be announced on the same day)

As per the schedule notified by OJEE, the affiliating University, and competent authorities.

Date for Acceptance by the Candidate

(Time given shall in no case be less than 15 days)

As per the schedule notified by OJEE, the affiliating University, and competent authorities.

Last Date for Closing of Admission

As per AICTE, Government of Odisha, OJEE, and University norms.

Starting of the Academic Session

As per the Academic Calendar issued by the affiliating University and AICTE guidelines.

Activation of Waiting List

The waiting list shall be activated only after the expiry of the date prescribed for candidates selected in the main list.

Policy of Refund of Fee in Case of Withdrawal

In case of cancellation/withdrawal of admission, the fee shall be refunded as per AICTE Notification, Government of Odisha Regulations, and University guidelines prevailing at the time of admission.

Sl. No.	Request for Refund	Refund Admissible
A	Request received before commencement of the academic session	Entire fee after deduction of ₹1,000/- as processing charges
B	Request received after commencement of the academic session and the seat remains vacant after the last date of admission	Only Caution Money/Security Deposit shall be refunded

Hostel Fee Refund Policy

In case of withdrawal from the hostel, only the Security Deposit and Mess Charges on a pro-rata basis for the unutilized period shall be refundable, subject to institutional rules.

Note

All admissions shall be strictly governed by the regulations and notifications issued by AICTE, Government of Odisha, OJEE, and the affiliating University from time to time.

Criteria and Weightages for Admission

MBA Programme

Ashaa Kirann Institute of Technology & Management

Admission to the MBA Programme shall be made strictly on the basis of merit obtained in the qualifying entrance examination and through the online counseling process conducted by the competent admission authority, in accordance with AICTE, Government of Odisha, OJEE, and University guidelines.

Admission Criteria

Sl. No.	Criteria	Weightage (%)
1	Entrance Examination Score (OJEE/CAT/MAT/XAT/CMAT/ATMA or any other approved entrance test)	100%
Total		100%

Selection Process

1. Online registration through the prescribed admission portal.
2. Verification of eligibility and documents.
3. Merit preparation based on entrance examination score.
4. Seat allotment through online counseling.
5. Admission confirmation upon payment of prescribed fees and submission of required documents.

Reservation Policy

Reservation of seats shall be applicable as per the norms of the Government of Odisha, AICTE, and the affiliating University.

Admission Approval

All admissions are provisional and subject to approval by the affiliating University and other competent statutory authorities.

Nature and Extent of Involvement of Faculty and Students in Academic Affairs and Improvements

MBA Programme

Ashaa Kirann Institute of Technology & Management

Involvement of Faculty and Students in Academic Affairs

The Institute promotes participative management and encourages active involvement of faculty members and students in academic planning, administration, and continuous improvement activities. Faculty members are represented in various academic and administrative committees and contribute significantly to curriculum enrichment, student mentoring, research promotion, training, placement activities, and quality enhancement initiatives.

Students actively participate through class representatives, student committees, cultural and management clubs, entrepreneurship activities, seminars, workshops, industrial visits, and feedback mechanisms. Their suggestions and recommendations are considered for improving academic and institutional processes.

Mechanism, Norms and Procedure for Good Governance

The Institute follows a transparent and participative governance system. The Governing Body, constituted as per AICTE and affiliating University guidelines, is the apex decision-making authority of the Institution. The Principal serves as the academic and administrative head and acts as the Member Secretary of the Governing Body.

The Heads of Departments coordinate departmental activities and ensure effective implementation of academic policies. Various committees comprising faculty members, administrative staff, and student representatives function to support institutional development and quality improvement.

Regular meetings are conducted at institutional and departmental levels, and the decisions taken are documented and implemented systematically.

Student Feedback on Institutional Governance and Faculty Performance

The Institute obtains structured feedback from students at the end of every semester regarding:

- Teaching-learning process
- Faculty performance
- Infrastructure facilities
- Academic support services
- Institutional governance

The feedback is analyzed by the Internal Quality Assurance Cell (IQAC) and concerned department heads. Appropriate corrective and improvement measures are undertaken wherever necessary.

Feedback is also collected periodically from alumni, employers, parents, and industry experts to assess curriculum relevance and institutional effectiveness.

Grievance Redressal Mechanism for Faculty, Staff and Students

The Institute has established a Grievance Redressal Committee to address grievances of faculty members, staff, and students in a fair and transparent manner.

Any aggrieved individual may submit a written complaint along with supporting documents to the committee. The committee examines the matter, conducts necessary inquiry, and recommends appropriate remedial measures.

Establishment of Anti-Ragging Committee

The Institute has constituted an Anti-Ragging Committee and Anti-Ragging Squad as per AICTE and UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions.

The Committee undertakes preventive measures, awareness programmes, and regular monitoring to ensure a ragging-free campus environment.

Online Grievance Redressal Mechanism

The Institute provides an Online Grievance Redressal System for students, faculty, and staff. Grievances may be submitted through the official institutional portal or by email to the designated authority.

All complaints are addressed promptly and confidentially, ensuring transparency and accountability in grievance resolution.

Grievance Redressal Committee and Ombudsman

The Institute has established a Grievance Redressal Committee in accordance with AICTE regulations. The Committee consists of senior faculty members, Heads of Departments, and administrative representatives under the leadership of the Principal.

The Institution complies with the Ombudsman mechanism established by the affiliating University and competent authorities.

Internal Complaints Committee (ICC)

In compliance with the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, the Institute has constituted an Internal Complaints Committee (ICC).

The Committee is responsible for addressing complaints relating to sexual harassment and ensuring a safe, secure, and gender-sensitive campus environment.

SC/ST Committee

The Institute has constituted an SC/ST Committee to safeguard the interests of students belonging to Scheduled Castes and Scheduled Tribes.

The Committee provides academic support, guidance, counseling, and assistance for addressing grievances and ensuring equal opportunities for all students.

The Committee functions in accordance with AICTE and Government regulations and meets periodically to review student welfare measures.

Internal Quality Assurance Cell (IQAC)

The Internal Quality Assurance Cell (IQAC) plays a vital role in maintaining and enhancing academic standards and institutional quality.

The major functions of IQAC include:

- Developing quality benchmarks for academic and administrative activities.
- Monitoring and improving teaching-learning processes.
- Collecting and analyzing student feedback.
- Organizing seminars, workshops, faculty development programmes, and industry interactions.
- Promoting research, innovation, and entrepreneurship activities.
- Monitoring student performance and academic outcomes.
- Conducting periodic academic and administrative audits.
- Facilitating continuous quality improvement initiatives across all departments.

The IQAC regularly reviews institutional performance and recommends measures for achieving excellence in management education and overall institutional development.